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### **Water Co-op Membership**

Enclosed is a copy of our one page fact sheet that will provide some information regarding the Alberta Federation of Rural Water Co-operatives Ltd. (AFRWC) and the fees for membership. Also enclosed is our Membership Application Form. Membership is \$100 for the first year and then going forward, an annual fee based on the number of curbstops. This rate is set at the Annual General Meeting. Currently the rate is \$9 per curbstop.

For new Co-ops/Utilities, please contact the Director of Rural Utilities, Alberta Agriculture and Forestry, (780) 427-0125 to register as a water utility company under the Rural Utilities Act. Water utility companies are governed and registered under this Act. Additional bylaws pertinent only to your co-op can be developed but must meet and be registered with Rural Utilities. Co-ops are also mandated to establish a reserve account for system replacement or extension.

Since July 2000, the Rural Utilities Act & Regulations has made it compulsory to carry Directors' Liability and Bond Insurance as well as Comprehensive Public Liability and Property Damage Insurance for each Water Utility Co-op or Association.

RMA Insurance and the AFRWC have joined forces and put together an insurance program specifically for the Water Co-ops that is open to active members of the Federation. Insurance coverage under the Water Co-op insurance program with Jubilee Insurance meets or exceeds the Rural Utilities Act and Regulation requirements.

If you are interested in joining this insurance program, please fill out the attached insurance questionnaire and forward completed questionnaires to our office directly for processing. Fill in the complete questionnaire. If an area does not pertain to your utility, please highlight as "non applicable". Once the Insurance Questionnaire is completed, we will get in touch with RMA Insurance and forward a price quote to you. In order to place insurance, RMA Insurance will require a letter from your previous insurer stating what your past 5 years claims experience is. If there is no previous insurer, please forward a signed letter from your utility Chairman stating this. A Certificate of Incorporation is also required.

We look forward to working with you. If there are any other questions, please contact me at (780) 416-6543 or our Chair Person, Gary Houston at (403) 532-8983.

Yours sincerely,

Lois Westacott  
Secretary-Treasurer